



ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

Introduction

The Trustees are pleased to present their report on the activities of the charity for the year ended 31 December 2022.

The Orienteering Foundation is a registered charity, independent of British Orienteering. It was set up with residual money from a bequest from Bertie & Elsie Ward. It is now raising further funds and awarding grants. The aims are to promote the sport of orienteering in the UK through enhancement, innovation and alleviation of hardship.

Constitution

The Orienteering Foundation is a charity operating as an unincorporated association under a Declaration of Trust dated 11 November 2006. Deeds of variation dated 13 July 2016, 10 May 2017 and 12 October 2017 have made changes to the original deed, primarily to incorporate additional clauses reflected in the standard model deed for an unincorporated charity issued by the Charity Commission, and to consolidate previous amendments.

The charity has registered with the Charity Commission under registration number 1118793 and is also registered with HMRC for Gift Aid donations from individuals who pay tax in the UK, allowing the charity to increase the value of relevant personal donations by around 25%.

Objectives

The objectives of the charity are to benefit the public and promote healthy recreation by:

- (i) providing facilities, access and opportunities available to the community to encourage and promote orienteering;
- (ii) providing capital and revenue support to increase and sustain participation in orienteering; and
- (i) strengthening the links between orienteering and the community and to harness the potential of orienteering as a force for good in the community and society as a whole.

Trustees

The Trustees who served at any time during the year and to the date of this report, with details of their Association for whom they were also Ambassadors, were:

Andrew Evans (Chair) (2025) (South East)

Neil Cameron (2024) (South West)

Anne Edwards (2025) (North West)

John Mather (2025) (East Midlands)



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Pauline Olivant (2026) (East Midlands)

Roger Scrutton (2024) (Scotland)

Martin Ward (2026) (Yorkshire and Humberside)

The year of termination of their current term of office is shown in brackets. Trustees are required to seek renewal of their appointment every 3 years, usually at the first Trustee meeting of each calendar year and all dates above refer to January of that year. The appointment of the Chair is reviewed annually in accordance with the Trust Deed.

Applications for new Trustees are invited as and when required. Appointments are made having regard to the skills on the Trust body and its future needs.

We are delighted that we now have a full complement of Ambassadors, so that all the British Orienteering Associations are represented. The Ambassadors promote the Foundation and its work in their Association and provide feedback from the orienteering community to the Trustees. We do this by holding four conference calls a year, one after each Trustee Board meeting.

The Ambassadors are the Trustees plus:

Duncan Archer (North East)

Clare Dallimore (Wales)

Ian Gamlen (West Midlands)

Wilbert Hollinger (Northern Ireland)

Alun Jones (South Central)

Lyn West (East Anglia)

Administrator: Viv Macdonald Finance Officer: Keith Tonkin

Review of the year

As well as our regular donors, we received a number of generous individual and club donations.

The Trustees also continued to develop their thinking on commissioning and promoting projects rather than just responding to grant applications.

Grant payments of £17,391 were made in the year in respect of:

- (i) Junior Regional Orienteering Squads (JROS) – awarded a grant for six junior coaches to attend their training camp in Lagganlia and a summer training camp in the Czech Republic. We also approved a grant for a coaching course for eight juniors but they, unfortunately, could not recruit enough juniors to hold this course.
- (ii) Club Development Officers (CDOs) for two further clubs – Lakeland Orienteering Club for two years and Swansea Bay Orienteering Club for one year. The Trustees received positive feedback from the clubs already in receipt of funding for CDOs – Cleveland, Forth Valley



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and Swansea Bay - resulting in requests for further funding to extend CDO contracts – to be considered in early 2023.

- (iii) Roxburgh Reivers – towards their school project (funded from the Scottish ring fenced money).
- (iv) An individual for selection for EYOC and JWOC.
- (v) Lagan Valley Orienteering Club for five coaches to do their UKCC level 2 course.
- (vi) British Orienteering a grant towards the costs of athletes expenses to attend JWOC in Portugal for a second time as the first event was cancelled due to forest fires.
- (vii) UK Elite League for a contribution towards a GPS display screen.

We also commissioned a three year project to support our Aspiring Elites in the 21–24 age group who benefit little from other funding streams. This programme is aimed at providing support to individuals in the first few years after they move out of the supported part of the Talent and Performance programme. The athletes have now been selected and several meetings and mentoring sessions have been held with them. This programme will be reviewed in 2023, in the light of developments and new appointments at British Orienteering.

Other activities

Coaching Day

This was held in the Lake District in November 2022 and 56 individuals and three groups participated. This is the fifth coaching day supported by the Foundation and a similar arrangement has been offered to all Associations.

Newcomer Retention report

This was the first “Think Tank” project which the Foundation has set up to give the opportunity to examine issues in depth and come up with recommendations for good practice which can be disseminated to clubs. The group looked at how clubs welcome and retain new members and also how attractive their website is to people looking at trying out orienteering. We know that, following an in depth survey of clubs’ websites, many clubs have now revised their front pages so that newcomers can find information quickly about the sport and upcoming events. It was also agreed to develop a template for a poster to be available at events to help newcomers.

Governance of the Foundation

During the year, the Trustees took a number of actions to continue to improve the governance of the Foundation:

- (i) We consolidated all our policies, practices and regulations into one document which will be reviewed annually. This included reviewing the Risk Register and adopting a new Investment Policy.



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- (ii) We agreed that we should measure the impact and effectiveness of the Foundation on the sport and are pleased to be doing this with a Postgraduate Student from Edinburgh University. The dissertation is due for submission by Easter 2023.
- (iii) We agreed to review our Safeguarding policy and ensure it was a condition on our application form for all grant applicants to comply with.
- (iv) There has been a steady growth in the numbers who have signed up for the newsletter and the hits on our Facebook and Twitter accounts. We now also have an Instagram account.
- (v) The Chair will also discuss with each Trustee in 2023 how they see the effectiveness of the Board and any improvements which could be made.

Diversity statement

The Board of the Orienteering Foundation recognises the value of diversity in all its forms in helping us to run the Charity, benefiting from a variety of different perspectives, experiences and skills in its Trustees.

At this stage in our Charity's development, we believe that significant knowledge of orienteering is an essential requirement in Trustees, potentially limiting the pool of candidates.

However, within the constraints of available candidates to become Trustees and having regard to the protected characteristics of the Equality Act 2010, we seek ways of broadening the diversity of the Board, and especially as regards geography, age, gender and ethnicity.

In assessing grant applications, we will ensure that there are no explicit or implicit limitations as to the diversity of beneficiaries of the project being supported except as regards age or gender where that is a key element of the project (e.g. under-18s, or to increase the participation rate of an under-represented group such as women or disabled people).

Financial review

Total income was £12,146.

Grants totalling £17,391 were paid during the year, compared to £17,386 in the previous year. Other expenditure was £684. The excess of expenditure over income for the year was £5,929 which has been deducted from reserves.

There is one Restricted Fund, which is a fund set aside for Scottish orienteering at the request of the donor. During the year one grant was made from this restricted fund.

Reserves

Our total reserves decreased from £117,858 to £111,929. The Trustees consider the level of reserves to be adequate for a sustainable charity going forward. We aim to be making grants or commissioning projects for the foreseeable future at least equal to the amount of donations received, less expenses incurred, in the preceding year. In determining this minimum amount



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available, we make an adjustment to spread the benefit of large donations so that they lead to a meaningful and sustainable contribution over a number of years.

Based on the 2022 accounts we have funds available to make grant payments of at least £17,000 during 2023. We continually welcome high quality applications for funding.

How our activities deliver Public Benefit

All of our charitable activities focus on the provision of grant funding for the advancement of orienteering for the public benefit. The Trustees confirm that in exercising their powers and duties they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission.

Future developments

In accordance with our strategic plan, the Trustees intend to concentrate on the following:

- **Understand the orienteering community, and its current and future needs.** We are working with Edinburgh University to measure the impact of the Foundation on the orienteering community.
- **Deliver a highly visible, people-friendly service to the orienteering community and which is focussed on making the highest impact.** We agreed to pursue developing a marketing strategy to raise the profile of the Foundation and this work will continue in 2023. We are looking in-depth at volunteering, as it is a major resource for the sport. The Trustees are also examining the options for commissioning a video to show orienteering as an adventure sport.
- **Deliver a legally compliant, financially solvent charity trusted as an honest broker by the orienteering community.**
- **Grow and diversify our funding sources to ensure funding is available for critical initiatives.** We agreed to reinvigorate the legacy programme.

Contact us

The Trustees can be contacted through the Administrator:

Viv Macdonald
The Orienteering Foundation c/o British Orienteering
Scholes Mill, Old Coach Road, Tansley, Matlock, Derbyshire DE4 5FY

or via admin@orienteeringfoundation.org.uk.

Approved by the Trustees on 31 January 2023 and signed on their behalf by:

Andrew Evans

(Chair of the Trustees)



Independent Examiners Report on the Accounts

I report to the trustees on my examination of the accounts of The Orienteering Foundation for the year ended 31 December 2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink that reads 'H Rennie'.

Helen Rennie FCA
31 January 2023

Financial Statements Year to 31 December 2022

STATEMENT OF FINANCIAL ACTIVITIES	Unrestricted Funds		Restricted Funds	
	Total 2022 £	Total 2021 £	Total 2022 £	Total 2021 £
Income				
Donations – Direct	3,830	4,148		
Donations – CAF Donate	5,551	18,673		
Donations – Appeals & Other	1,935	7,553		
Interest income	805	883		
Give while you shop	25	25		
Total	12,146	31,282		
Expenditure				
Grants Awarded	16,141	16,686	1,250	700
Administration & Other Publicity	684	300		
Total	16,825	16,986	1,250	700
Net Income / (Expense)	-4,679	14,296	-1,250	-700
Total Funds brought forward at 1 January				
Unrestricted Funds	114,908	100,612		
Restricted Funds			2,950	3,650
Total Funds carried forward at 31 December	110,229	114,908	1,700	2,950
BALANCE SHEET	2022	2021		
	£	£		
Tangible Asset				
Investment Account	103,159	82,354		
Current Asset				
Bank Current Account	8,770	35,504		
Total Assets	111,929	117,858		
Represented by				
Unrestricted Funds	110,229	114,908		
Restricted Funds	1,700	2,950		
Total Funds	111,929	117,858		

The Financial Statements were approved by the Trustees on 31 January 2023 and signed on their behalf by:



Andrew Evans
Chair of Trustees



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Notes to the accounts

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with The Charities (Accounts and Reports) Regulations 2008 and applicable accounting standards. A receipts and payments basis has been adopted, as permitted by legislation for a charity of this size.

Legacies and Donations

Income from legacies and donations is accounted for when received.

Gift Aid

Income from Gift Aid is accounted for when received.

Investment income

Income from investments is accounted for when received.

Expenses

Expenses are accounted for as money is expended.

Grants awarded

Grant payments are accounted for as expended.

Investments

Investments are bank deposit accounts, are stated at market value and are FSCS protected.

Unrestricted funds

Unrestricted funds are funds which are available for use at the discretion of the Trustees in the furtherance of the general objectives of the charity and which have not been designated for any other purpose.

Restricted Funds

Restricted funds are funds held on specific trusts under charity law which have been declared by the donor when making the gift. The specific trusts establish the purpose for which the charity can lawfully use the restricted funds.

There is one restricted fund which has been set up to be used only for Scottish orienteers and Scottish orienteering.