

GRANT APPLICATION FORM
Details of project or activity



Club / Association / Group / Individual application is for

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Project or activity (*).....

Location

Start date **End date**

Description of project or activity

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How it meets the Orienteering Foundation's criteria (enhancement, hardship and / or innovation)

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Impact of not receiving Orienteering Foundation funding (e.g. cancelled or reduced scope)

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Measurable targets/outcomes for the project (e.g. number of coaching sessions or participants)

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.....

(*) A name that might be used to publicise any grant awarded e.g. The Orienteering Foundation has awarded a grant of £nnn to <organisation> for <name of project or activity>

Total cost of project or activity

Total Orienteering Foundation funding applied for, and which particular part of the project it would be used for, if appropriate

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Other funding sources (amount, from where, applied/received)

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Is acceptance of award of funding conditional on anything (e.g. selection to a team / competition)

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Administrative details



Submission deadline applied for

- 31st March
- 30th June
- 30th September
- 31st December

Contact Name

Role within club / association / group (if applicable)

Contact address

.....

Contact email

Contact phone (home / mobile / work)

EITHER award cheque to be made payable to

and sent to address.....

.....

OR transfer to account: Account holder name.....

Sort code Account number

Application forms MUST be accompanied by:

- A copy of the budget for the project, showing all sources of funding / income (and identifying the aspect for which the grant is being applied to, if applicable)
- Latest available club / association / group accounts (not required for individual applications)

Application forms should be sent to Viv Macdonald, Orienteering Foundation, c/o British Orienteering, Scholes Mill, Old Coach Road, Tansley, Derbyshire DE4 5FY

By accepting an award you agree to the following conditions:

- The Orienteering Foundation may publicly state the award has been made, and its amount.
- You will write a report within 60 days of completion of the activity or project, and provide photos if possible, for publication on the Orienteering Foundation website and other media.
- If you or your organisation has a website, blog, or similar, you must indicate on it you are supported by the Orienteering Foundation, with our logo, and a link to the Orienteering Foundation website, within 30 days of confirmation of the award, and keep it there for at least 6 months after the end of the activity or project.
- If the grant conditions are not met, or for any reason the project does not go ahead or does not complete, the Orienteering Foundation reserves the right to require repayment of the grant (in whole or part).

Signature of applicant Date

Guidance for grant applications

The Trustees of the Orienteering Foundation would like to ensure that the grants given to applicants fall into one or more of the following categories:

- Enhancement
- Hardship
- Innovation



Enhancement – Any application for a grant would need to demonstrate that, without the support, the activity would be less effective. The grant could for example:

- enhance the participants' experience of the sport; or
- give long term benefit to the orienteering community (either to a particular group of orienteers or geographically).

Hardship – The grant would be used to give bursaries in case of demonstrable hardship to enable something of benefit to orienteering to take place, for example:

- coaches wishing to improve their experience
- young orienteers wishing to develop their skills (eg technical skills, mapping)
- aspiring/talented orienteers wishing to widen their experience at international level.

Innovation – The grant would be given for promoting activities and events which demonstrate innovation that might not otherwise take place. For example

- activities for disabled people and/or people with learning disabilities
- activities for young people below 16 and/or 16 – 25 year olds in order to retain them in the sport
- a different or novel type of event or activity
- attracting people who are not usually involved in orienteering
- market research on increasing participation
- marketing the sport.

Guidance for all applications

Applications will not be accepted after a project has already committed to going ahead.

Please describe how any lessons learned would be documented and communicated more widely.